



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Government Mahamaya College Ratanpur Chhattisgarh
• Name of the Head of the institution	Dr. Rajeev Shankar Kher
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9300311524
• Mobile no	8962311524
• Registered e-mail	gmc_ratanpur@rediffmail.com
• Alternate e-mail	iqac@gmcratanpur.ac.in
• Address	Chapora road , Ratanpur
• City/Town	Ratanpur
• State/UT	Chhattisgarh
• Pin Code	495442
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)																		
• Name of the Affiliating University	Atal Bihari Vajpayee Vishwavidyalaya , Bilaspur																		
• Name of the IQAC Coordinator	Dr Seema Sinha																		
• Phone No.	9993893225																		
• Alternate phone No.	0775325549																		
• Mobile	7974720970																		
• IQAC e-mail address	iqac@gmcratanpur.ac.in																		
• Alternate Email address	seema.sinha86@gmail.com																		
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gmcratanpur.ac.in/notice/aqar																		
4.Whether Academic Calendar prepared during the year?	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	https://gmcratanpur.ac.in/notice/AcademicCalendar																		
5.Accreditation Details																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>2.41</td> <td>2011</td> <td>08/01/2011</td> <td>07/01/2016</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.29</td> <td>2022</td> <td>12/04/2022</td> <td>11/04/2027</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.41	2011	08/01/2011	07/01/2016	Cycle 2	B	2.29	2022	12/04/2022	11/04/2027
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B	2.41	2011	08/01/2011	07/01/2016														
Cycle 2	B	2.29	2022	12/04/2022	11/04/2027														
6.Date of Establishment of IQAC	17/07/2013																		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																			
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Institutional 1</td> <td>RUSA</td> <td>RUSA</td> <td>2020-21</td> <td>3600000</td> </tr> </tbody> </table>		Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	Institutional 1	RUSA	RUSA	2020-21	3600000								
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Institutional 1	RUSA	RUSA	2020-21	3600000															
8.Whether composition of IQAC as per latest NAAC guidelines	Yes																		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	04
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1.Preparation of AQAR of last five years 2.Online FDP conducted from 14.07.2020 to 20.07.2020 3.Online Quiz conducted by various department of the college 4.SSR Prepared and uploaded on NAAC website on 31.05.21 5.Online Webinar conducted in Physics, Hindi and Commerce department.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Curriculum Aspects	<ul style="list-style-type: none"> • Academic calendar published by Higher Education Department was completely followed. • Updating of website • Regular feedback obtained about syllabus from teachers students
Teaching, Learning and evaluation	<ul style="list-style-type: none"> • More use of ICT tools in teaching, • Efforts were made towards Slow and advanced learner
Research , consultancy extension	<ul style="list-style-type: none"> • Research paper published :

	<p>International-2 • Paper Presented/Attended in Seminar/workshop during the year: international -6,national - 12,State - 3 • Awareness campaign and Rally about Corona, Distribution of masks and sanitizer. Various online competitions organized under NSS and Youth Red Cross .</p>
<p>Infrastructure and Learning Resources</p>	<p>.Existing facility of library, lab, seminar hall classrooms were upgraded. • New equipment for laboratory procured. • More furniture procured for classrooms</p>
<p>Student Support and Progression</p>	<p>• Yoga day/Youth day/Voter day /Annual day etc were organised for students over-all development • Scholarships were provided to SC, ST,OBC & economically weak students. • Through NUSSD programme 2 students are selected for job</p>
<p>Governance, leadership and management</p>	<p>• Various committee like Discipline committee, Academic audit committee, anti ragging committee, NAAC committee etc were formed. • Leave facilities like EL, CL, Medical leaves were given as per requirement. • Areears , advance and other claims of staff were sanctioned</p>
<p>Innovation and Best Practices</p>	<p>• Under the banner of NSS various online activities like social awareness programme about prohibition of tobacco, alcohol were organised. National Constitution day organised.</p>
<p>13.Whether the AQAR was placed before statutory body?</p>	<p>No</p>

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	14/01/2022

Extended Profile

1. Programme

1.1	201
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1649
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	440
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	559
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	20
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	20
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	22
Total number of Classrooms and Seminar halls	

4.2	19
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	93
Total number of computers on campus for academic purposes	

Part B**CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The session generally starts for faculty members at least 10-15 days earlier than for students. During this, faculty members update themselves about the changes made by university in curriculum.

Suitable time table is prepared by time table committee with

considering the feedback of students and faculty members and distributed to faculty members and pasted on notice board and college website. The teachers also plan their activities as per the college calendar which is designed on the basis of university and calendar issued by department of higher education of CG.Government . In the beginning of every session, induction programs are arranged for newly admitted students. In this, students are introduced to the institution with its vision and mission. Theory and practical classes are arranged as per time table. Apart from conventional chalk and talk method, curriculum is delivered with the help of ICT tools, class seminars, field projects etc. Students are also encouraged to utilize free internet facility of NRC center of the college for exploring e-contents of their curriculum. Teachers well plan and execute their lesson and keep track of the same in their daily diary. Daily diary is frequently cross checked by HOD, academic audit committee and Principal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gmcratanpur.ac.in/Uploads/AcademicCalendar202021%20(1)_20211412095544.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government Mahamaya College, Ratanpur is run by the Department of higher education, Government of Chhattisgarh and academic and other activities are followed by the academic calendar issued by affiliating Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. The college prepares its own calendar in tune with the calendar of university. Various committees are formed to execute effectively various activities as prescribed in the calendar within specified period of time. In order to adhere with the academic calendar, several steps are followed, Academic calendar is made available to faculty members and staff and also uploaded in college website. The admission process is properly planned by central admission committee. Every effort is made by HODs and faculty members to start and complete the teaching-learning process in prescribed time schedule. Students Union committee formulate the election/ nomination process of office bearers and other class representatives of Student Union, and further activities are arranged as per schedule Sports officer with the help of sports advisory committee formulate various processes like practice, training, selection and participation of

students in sector, state and national level sport events. These tasks are completed in due time schedule. Internal examinations are organized by examination committee of the college and suitable dates are declared with consulting faculty members and students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gmcraatanpur.ac.in/Uploads/20-21(2) 2022264041234.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional ethics are the principles that govern the behavior of a person or a group in a Business environment. Several topics related to it, like Market Structure, Cost Determination, Production Function, International Trade, Advertising and Sales Promotion, e-

Business and e-Marketing, Business Ethics and Corporate Social Responsibility, Organizational Behavior, Marketing Management, Business Environment, Corporate Governance, Contemporary Indian Scenario, Auditing, Financial Management, Business Law, Entrepreneurial Development, Indian Government and Politics etc. are included and taught in Economics, Political science and Commerce streams. Gender issues include all its aspects concerning men and women in the society. Several topics like Social Institutions, Society in India, Broad Demographic Features, Population Problem and Growth Pattern etc. are included in the curriculum of Sociology and Economics. Considering the importance of issues related to Gender Equity and Sensitization, various components related to it are taught in the curriculum of Sociology in UG and PG classes.

The University curriculum is effectively integrated in crosscutting issues relevant to Human Values in courses of Economics, Commerce, Political science and classes run under NUSSD. Lessons in Hindi Literature also impart Human Values in students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

553

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.gmcratanpur.ac.in/Uploads/Feedback%20analysis%202020-21_2022151100913.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gmcratanpur.ac.in/Uploads/Feedback%20analysis%202020-21_2022151100913.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

689

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

411

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

. Advanced and slow learners are also identified through previous result, class test, unit test, and assignments and their performance

in internal examinations.

Programmes for Advanced Learners :Group discussions, tutorial, and field visits form an important part of learning of such students. Personal interest in curricular and co-curricular performance of such students is taken, which includes career guidance and suggesting reference books. They are motivated to attend state and national level quizzes, seminars and conferences also Presentations are organized at post-graduate level whereby advanced learners are encouraged to prepare PowerPoint presentations (PPTs) and lead their groups.

Programmes for Slow Learners: Special classes and doubt clearing sessions for slow learners are held on a regular basis to encourage them to become good learners of both theoretical and practical aspects. Extra classes in free hours are engaged by the subject teachers as and when required. Effective effort is made to give extra attention to such students by way of such tutorials and classes. Revision of the portions taught in previous classes through discussions and questions is done to consolidate hold over topics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1649	20

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning involves learning from observation, hands-on experience and practical application of knowledge and skills to the real- world. 'Learning by doing', the central focus of experiential learning, can be seen in operation in college at various levels.

Participative learning is also an important part of

curricular efforts of the college. The participatory learning methods adopted by the faculty are through Group Discussion, Field Work, Assignments, and Student Seminar. Field-visits to nearby areas of historical and archaeological importance, especially in subjects like history are taken up for new methods of participatory learning. It is important to note that Ratanpur town has been the capital of medieval age Kalchuri dynasty and hosts many small and big monuments of historical-cultural importance. Group Discussion involves exchange of ideas among students and evokes thinking. Seminars are part of evaluation of post-graduate students.

Problem solving methodologies form an essential part of learning in science departments of the college. Students of Humanities too participate in such learning through various competitions organized in college during the session like 'Best from Waste' competition before the Annual Function, where students collect items that have otherwise been discarded as waste and make them into useful objects of daily use decoration

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To use the wide variety of ICT tools available in the college, teachers are constantly encouraged to use them for benefit of students. Training sessions for the use of ICT tools and NLIST facility have been held in college from time to time. The classes are predominantly taken on lecture basis but ICT tools are also used to supplement and enhance teaching-learning experience. The teachers make use of PowerPoint presentations and educational videos for providing visual aid to teaching-learning process. The students are also assisted and directed by the teachers for making effective use of ICT tools for their learning in NRC center of the college. The college organizes online competitions which provide the students an experience of online activities. For instance, online quiz competitions by State Youth Commission, etc.. Some students have even got campus placement offers as a result of such efforts. Latest news and information about syllabus, time tables of exams, internal

assessments activities and competitions in the college or university are updated and displayed on notice boards as well as on collegewebsite. In this way, students from rural backgrounds also learn to use ICT tools for learning.keeping abreast of new developments

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

09

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

107

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.**

Internal assessment is an important requirement for overall assessment of learning level of students and is also part of final assessment in university examinations. Weightage for Internal assessment is 10% in UG programmes and 20% for each paper in PG Semesters. Internal assessment is done on a continuous basis, that is, from time to time and using various modes. Transparency in internal assessments plays an important role in improvement of students learning and writing styles. Following steps are taken for effective internal assessment: A uniform and transparent method is followed for internal assessment for all subjects in college. Despite

various streams in college, the college tries to maintain uniformity in internal assessment process so that students are clear with rules and mode of internal assessment..Meeting of all faculty members of the is organized by Internal Examination Committee to finalize details of internal exams. The schedule is decided at after discussions of all teachers.After discussion and decisions the time-table is displayed and communicated clearly through college Whatsapp groups, notice boards and college website..

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An Internal Examination Committee is constituted every year to deal with internal evaluation related matters.This committee maintains due register with steps taken for management of internal exams, including grievances of students, if any.The head of the department and the subject teachers redress grievances about evaluation, when brought to notice. Students' grievances are taken up on priority basis by respective subject teachers and departments and resolved on priority basis. Thus grievances related to internals are mostly resolved at level of department itself, to student's satisfaction. In case student's grievance is not resolved by subject teacher, the student can approach the Head of department and/or Internal Examination Committee.In case of absenteeism due to special reasons like participation in National and state level sports or illness etc. separate internal examination is conducted by the internalexamination committee. The mechanism followed for External annual/semester Examination GrievanceRedressal is. The students who want to have retotalling/revaluation done can get information regarding it from college office/Helpdesk/ any subject teacher. Retotaling and revaluation result is declared by the university as per due procedure.If any student is not satisfied even after revaluation, there is also a provision of rerevaluation/ challenged evaluation process.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

.The Programme Outcomes (PO) and Course Outcomes (CO) are displayed on the college website clearly under the 'IQAC' tab and listed under relevant date under IQAC List. While the programme outcomes differ for each programme offered in college- B.A, B.Sc., B.Com., and M.A, course outcomes also vary as students choose different elective subject and are inclined to pursue different employment opportunities as per the course chosen for higher studies. The college website displays all course outcomes and programme outcomes in its website. It also helps them prepare for other job opportunities that match their skill set in job market. Faculty and students are aware of the course structure and adhere to it meticulously. All attempts are made to complete the prescribed course in time and in detailed manner. At the very outset of the session, students are communicated and made aware of the course structure of the programme chosen by them. They are encouraged to inculcate reading habit and gather information relevant to their course during the completion of the session. Under-graduate students are communicated verbally and in class-rooms about the course structure and about their subject teacher.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gmcratanpur.ac.in/Uploads/popsoc_o_2021305163619.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programme outcomes and course outcome is evaluated in following ways: The performance of students in university examinations and internal examinations are important parameters of outcome assessment. Records of academic results and other achievements are maintained by the departments to check progress of students. Student progression is mapped. Record of undergraduate students who go on to do post-graduation from the college is maintained. Record of passed out students department-wise is kept. Record of number of students who qualified NET/SET or any

entrance or eligibility test is kept. A record of number of pass-outs preparing for competitive and other examinations is under preparation stage. Recently, an initiative has been started to record details of all the alumni of college at one place for easy accessibility. PO evaluation is based on the performance of the students in terms of their progression to higher studies, qualification in competitive examinations and placement. PO/CO outcome attainment evaluation reveals the following pattern for college students:

1. Higher studies - PhD - in private universities
2. NET/SET/ Entrance exam preparation
3. Competitive exams preparation
4. Teachers in private schools
5. Sikshakarmi
6. Guru Ghasidas University/ Pt. Ravishankar Shukla University- Arts students go to for higher
7. studies
8. B.Sc. students go to Bilaspur for M.Sc.
9. Government jobs preparation
10. Army/ defence force
11. Business at local level

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

528

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://gmcratanpur.ac.in/Uploads/result20-21_2022123041810.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gmcratanpur.ac.in/Uploads/Feedback%20analysis%202020-21_2022151100913.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has created an excellent ecosystem for innovations and several initiatives have been created and implemented for transfer of knowledge, some of these are: 1. Strengthening ICT infrastructure and use College use a diverse set of ICT tools to communicate, create, disseminate, store and manage information.

Some of the efforts made by the college in last five years are as follows:

30 more computers added, 03 ICT enabled classrooms developed, access to LCD projector in each class room is ensured by portable and battery-operated device, TV sets are being used as multifunction device, workshops on Computer awareness were also organized. Internet facility extended to Old and RUSA building and Wi-Fi facility extended in entire campus. Wi-Fi enabled all-in-one PC provided to all departments. ICT facility in NRC enhanced, SOUL 2.0 software has been installed in Library and 05 PC installed in reading room for

directaccess of NLIST and other sources of information.MoU with Tata Institute of Social Science, Mumbai under NUSSD scheme enables us to successfully conduct certificate course in Management and Soft skill,diploma courses in (i) Banking and Finance (ii) Hospital and Service Management, and (iii) Retail Marketing.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

01

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college promotes extension activities among its students

:National Service Scheme - NSS boys' and girls' unit of the college actively organizes various programs. Environment related activities like plantation and cleanliness are carried out each year in college, adopted village Ghansipur and in Mahamaya temple premises, activities such as renovation of building and construction of platform (Chabutara) were carried out in village Ghansipur and Ranibachhali. Saplings of fruit bearing trees were distributed to farmers in Ghasipur. Various awareness programs on government schemes are also organized both at College and Ghasipur, such as Narva, Ghurava and Badi, Old age Pension Scheme, Jandhan Yojna, Post Office Saving Scheme, Beti Bachao Beti Padhao, Sukanya Samridhhi Yojna,

etc. Every year, during Navaratri, NSS volunteers provide assistance to the local Police administration in crowd and traffic management, as thousands of devotees visit the Mahamaya temple in these days. The NSS volunteers have been awarded with certificates for their outstanding contribution. We believe that charity begins at home. Hence, we are committed to maintaining a green and clean campus.

The Red Cross and Red Ribbon society of the College takes sincere measures during the year in keeping students informed about health care and aware about COVID-19, by the way of organizing various health awareness programs like organising awareness lecturers, rally and mask distribution program .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

302

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure for teaching- learning, viz. classroom, laboratories and computing equipments.

MAIN BUILDING It comprises of the Principal chamber, Office, Science departments and laboratories. The labs are well-equipped with apparatuses needed for practical class as per course. Economics, Commerce, Hindi and English departments are present here, each enabled with net facility. Computer Science department with 30 Wi-Fi enabled computers is also located. Staff room (with attached washroom), 6 classrooms, Girls' common room (with washroom) and Boys' common room are present. A Seminar hall equipped with LCD projector and digital interactive board, a Network Resource Centre (NRC) is also present with an English language lab. OLD BUILDING It consists of all Post graduate departments - Political Science, Sociology & History. All departments are equipped with net enabled computer. It also has well ventilated classrooms, Library, Sports department, Canteen and one Girls' common room (attached washroom). We have a clean and hygienic Canteen. RUSA BUILDING 6 classrooms and Geography department, along with lab is located here. The department is equipped with all-in-one computer and equipments for practical work. RUSA Building also has a Smart class room, equipped with modern audio-visual teaching devices. The building also has two separate washroom facility one each both boys and girls.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college understand that a well-rounded education should enhance students' time and stress management skills, it encourages students to work in groups as cohesive teams and provide a sense of camaraderie amongst them, thereby improving overall productivity. The institution is well equipped with latest sound system facility and musical instruments like harmonium, tabla, electronic keyboard etc to encourage the talent of students. Outdoor Sports Facilities:- The college has a very spacious playground including a Basketball court, Volleyball court, Badminton court, Practice pitch for cricket, Football ground and a large play field for athletics. Indoor Sports facilities:- A dedicated room for Chess, Table Tennis and Carom is available. A dedicated multi-gymnasium with all modern fitness equipments and a Meditation room is also available. The college has a dedicated room for NSS. There are two separate units for boys and girls. Each constitutes of 100 enthusiastic members, who are regularly involved in various outreach programs. Annual Cultural program and various Annual Cultural Competitions like Dance, Singing, Drama, Cooking, Rangoli, Alpana, Salad etc. are organized for the students. Annual Sports Competition of various games are also organized in the college playground like Badminton, Volleyball, Cricket, Kho-Kho, Chess, Table-Tennis, Carom, Kabaddi and athletics etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

36.12

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SOUL 2.0 software has been purchased for Integrated Library Management System (ILMS). Due to Covid-19 epidemic proper training of Librarian and computer operator could not be arranged, however, data of almost all the books have been loaded in the software. N- LIST facility is also available for easy access of e-resources. Under this, National and international level journals, e-books and reference books are available online both for students and faculties and are utilized by them for collecting study material, assignment, and research work. The library contains nearly 23000 books.

Name of ILMS software: SOUL 2.0 Nature of automation (fully or partially): Partially Version :2.0 Year of Automation: 2019-20

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.27

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College is well equipped with IT facilities . At present the institution has 03 classrooms well equipped with the latest ICT facilities. The institution has interactive board/ LCD projector facility in each building . Digital teaching device with audio system is installed in the seminar room of RUSA building. The College has wi-fi enabled campus with high speed internet facility, provided by BSNL through optical fiber cables. Maximum computer facilities are made available to the faculty and also students as regards to computer aided teaching and learning process are concerned. The institution, with the assistance of UGC, established the Network Resource Centre (NRC), which is of much use to both teachers and students in teaching and learning activities. During the last five years the college has updated and upgraded in IT facilities. In the year 2015-16, the college had 61 computers, out of which 50 computers were net enabled. At present we have 93 computers. New biometric system was installed in 2018. The College has its own website displaying all its characteristic essentials. It is updated as and when required. In order to communicate any urgent information to the students, the college utilizes bulk messaging facility to promptly dispense important notices.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gmcratanpur.ac.in/Uploads/4..1.3_2021134120459.pdf

4.3.2 - Number of Computers

93

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

19.86

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has an adequate infrastructure spread in 3 building , which consists of 20class rooms, 7 laboratories, 3 ICT equipped class room/ hall and 2 Girls' common room. Sufficient rooms and spaces are used for Library, Sports ,35 Computers with internet facility are available for regular studentsof the college in NRC. A mini stadium is also available for outdoor games. Wi-Fi is available in the whole campus and important locations are monitored by more

than 25 CCTV cameras. For procedure and policies of academic and other related matter, the guidelines issued by UGC, Department of Higher Education Chhattisgarh and Atal Bihari Vajpayee Vishwavidyalaya Bilaspur are considered. For maintaining and proper utilization of physical, academic and support facilities different committees are formed. To overcome the shortage of supporting class IV staff, workers on daily wages are arranged from the funds generated through self-financing scheme and Jan Bhagidari samiti. The practical work in labs and maintenance of equipment is done by the head of the department with the help of laboratory assistant. The librarian is assisted by a book lifter. Trained Sports officer has the responsibility to enthuse an interest among college students towards sports activity for their all round personality development. More than 90 computers have been installed in the college. If the post of computer operator is lying vacant, one operator is appointed on daily wage from self-financing fund. For regular teaching of computer science, one contractual teacher is appointed. One additional computer operator has also been arranged by Jan Bhagidari Samiti.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gmcratanpur.ac.in/Uploads/new%20procedure_2021305131321.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1309

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1419	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1419	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

03

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

156

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are the most important beneficiaries/ stakeholders of any educational institution. Therefore, their active participation in all activities of the institution is necessary for fruitful development.. Due to CORONA there was't any Student Council formed during the Session 20-21

Students are included as members in various important committees like IQAC, Development, Amalgamated Fund, Project (RUSA) monitoring, etc. Many developments work in the college like commencing of new courses, increase in intake capacity, installation of cemented chairs in the garden, expansion of Wi-Fi and CCTV, purchase of carpets and other material for annual function, carpet grass in open space of RUSA building, platform around tree in the garden, installation of new water cooler and purifier in Old building etc. have been possible only with meaningful suggestions and support from students' representatives.

A variety of extracurricular activities such as Debate, Essay writing, Quiz, Painting, Singing, Dancing, Drama, Mono-play, Rangoli, Mehendi, Best from Waste etc. have become a regular feature of our college. Students actively organize and participate in these

events. Various activities of NSS, Red cross, Red ribbon, SVEEP, Science Club, EBSB are organized by students, throughout the session. Active and deserving students are appointed as Student Coordinator to discharge related duties

File Description	Documents
Paste link for additional information	https://gmcratanpur.ac.in/Uploads/30.11.19_2020032043458.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Maintaining a good relationship with alumni over time is crucial for the success of Higher Education Institutions. Alumni play many valuable roles for development of their alma mater. However, due to Covid-19 epidemic, the alumni association of the college has not been duly registered, but their direct and indirect support for the initiation and implementation of development plans is constant for the college.. In the last 30 years of establishment of the college, thousands of students have completed their education from the college and are engaged in the service of society and nation through various

professions like government and non-government officials, political leaders, lawyers, employees in government and private sector, industrialists, businessmen, in armed and security forces etc. Ratanpur is a relatively small town and many alumni are in regular touch with the college. Most of the local politician, ward members, businessmen are alumni of the college. During the last five years, both President and Leader of Opposition of Ratanpur Municipality have been an alumnus of the college. Alumni are also nominated members in important committees like IQAC and Jan Bhagidari Samiti. The chairman of last Jan Bhagidari Samiti was also an alumnus of the college. All alumni provide valuable support to the college on various occasions

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To provide quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify hidden talent, provide opportunities for students, to realize their full potential and thus shape them into future leaders, entrepreneur and above all good human being.

Mission:

Strive for quality education in keeping with the motto of the

college "Gyanmev Shaktih" and prepare young minds for imbibing knowledge, skill and sensitivity.

Equip students with the skill needed to adapt better to the changing global scenario and gain access to multi career opportunities. Principal and different committees plan programs and implement key issues in tune of the vision and mission of the college with the active involvement of various committees. Following achievements have been made during the year:

Enrollment of students has been increased from 1390 in 2019-20 to 1649 in 2020-21. Programs for enhancement of Employability skill of students have been organized under NUSSD program of TISS. Department of Higher Education, Government of Chhattisgarh has approved the commencement of new Courses M. Com., PGDCA and DCA from the session 2020-21. Administrative approval of Rs. 70.0 Lacs has got for renovations of old buildings. During session 2020-21 College received 36.12 lac rupees from RUSA for augmentation and renovation of college building..

File Description	Documents
Paste link for additional information	https://gmcratanpur.ac.in/uploads/Vision%20and%20Mission%20of%20the%20College.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is run by Department of Higher Education, Government of Chhattisgarh and affiliated with Atal Bihari Vajpei Vishwavidyalaya, Bilaspur. The major issues like allotment of funds, sanction of new posts, appointment, commencement of new courses etc. are handled by Department of Higher Education, Government of Chhattisgarh. Annual and semester examinations are conducted by Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. The college also has de-centralized governance system and it provides autonomy to departments and other units and committees of the college. For smooth functioning and proper implementation of various development programs several committees are formed at college level by the Principal, in consultation of staff members and IQAC. Participative management is ensured by inclusion of students, alumni and parents in important committees like IQAC, Development, RUSA and Janbhagidari samiti. The head of each department in consultation with faculty members chalk

out an action plan and ensure quality education. The department decide the work load, lecture schedule, field trips, projects, assignment, purchase of books and equipment. Convenor of each committee make and implement action plan with the help of other members. The Principal of the college with the help of different committees supervises academic, co-curricular and extra-curricular activities of the college and suggestions received from different stake holder time to time is communicated to respective committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Government Mahamaya College, Ratanpur has always prepared strategic plan as per the need and changing scenario. New facilities has been created and augmentation of various laboratories have been made as follows: Eight large class rooms have been constructed. The college has upgraded and equipped all the laboratories with modern latest apparatus. English language lab is established to improve conversational skill. All class rooms are equipped with green boards, three class rooms enabled with DTE/ interactive board and LCD projector, one portable battery-operated LCD projector is procured so that ICT tools are accessible in each classroom. Fixed and portable speaker/ sound systems are deployed. Library is equipped with SOUL 2.0 software, computers and Wi-Fi. Added 30 computers with latest configuration and 02 Wi-Fi enabled printers. Multi Gym is established with latest fitness machines and set of Kabaddi mat is also purchased. Musical instruments procured to promote cultural activity. Furniture, Computer table and chair, Modular notice board, etc purchased. Photocopy facility is provided to students. As a result of these efforts intake capacity of B.A. B.Com. and B.Sc. program is increased and proposal of starting new courses of M.Com., PGDCA and DCA has been approved. proposal for new program of M.A. Geography, M.A. Hindi and M.Sc. Chemistry is also in pipeline.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative set up and policy: The college is a government institution and is governed as per the state government rules. In hierarchy, the Principal of the college at apex who is entrusted with overall in charge of college like financial transaction (functioning as Drawing Disbursing Officer), administrative, academic activities etc. The Principal of the college executes all the guidelines received from the department of higher education and affiliating University and provides leadership in all the affairs of the college. The principal is assisted by Heads/coordinator of various departments/ committees, librarian, sports officer, and office staff. Academic and co-curricular activities are main objective of the college which is looked after by concern faculty of each department. Sports activities headed by sports officer and the Library under a Librarian. These committees acts as an advisory to the principal. Assistant grade I (Head clerk), is the supervisor and custodian of the college office which includes the section; establishment, accounts, student section etc. Assistant grade II, Assistant grade III and peons assist them. Laboratory technicians and laboratory attendant maintain various laboratories. Recruitment of guest lecturers and self-finance teachers are done by college administration on the basis of merit as norms prescribed by state government.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105754/6.2.2_1622110773_5238.pdf
Link to Organogram of the institution webpage	https://gmcratanpur.ac.in/Uploads/ORGANOGRAM%20OF%20THE%20COLLEGE_2021294084323.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has following main welfare measures for teaching and non-teaching staffs per the rules of Government of Chhattisgarh: Welfare measures for teaching and non-teaching staff: 1. Pension, Gratuity and incasement of earn leave (as applicable) after after retirement. 2. CPS scheme

3. Anukampa Niyukti and ex-Gracie -case of demise of the employee holding the post. 4. GIS,GPF and NPS. 5. Facility of partial withdrawal from GPF accounts in case of urgent family needs like marriage purpose, education of children, house and medical emergency. 6. Medical re-imburement facility. 7. Various leaves - casual, earn, optional, medical, half pay, maternity (for female), child care (for female as applicable), paternity leave (for male),

9. Special increments for family planning (as applicable). Welfare measures for teaching staff: 1. Advance increment for doing M. Phil. and Ph.D. if applicable as per rule. 2. Duty leave for delivering lectures as resource person, participation in seminars, conferences, orientation and refresher courses and for conducting practical examinations as external examiner etc. 4. Study leave facility. Welfare measures for non-teaching staff: 1. Duty leave for attending training programs (Class-III only). 2. Uniform, Festival advance, grain advance, medical allowance, washing allowance (Class-IV only).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal for teaching staff is developed by Department of Higher education, Government of Chhattisgarh as per the guidelines of UGC. Confidential report and API form is filled by teaching staff based on work done by him during the session along with the details of academic activities such as participation and presentation of papers in seminar, conferences, workshop, publication of research

papers and books, guidance to financially poor students and PhD scholars in research work, development of curriculum, contribution in examination and evaluation along with responsibilities of administrative during the session. API score is analyzed by IQAC send to SLQAC for approval. The CR forms are analyzed by Principal and grading of excellent/ very good/ good/ satisfactory/ poor is marked and further send to Regional Additional Director (AD) for review. AD comment on the grading and send to Secretary Higher Education for acceptance. Separate Performance appraisal or CR form for Librarian and Sports officer is developed by Department of Higher education, Government of Chhattisgarh as per the nature of their responsibilities and work. Rest of the process is similar as applicable to teaching staff.. Separate CR proforma is available for class three and four employees based on physical capacity, punctuality, analytical and decision-making skills etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit The college accounts are maintained by the accounts section and internal audit is done by the internal auditors appointed by Principal. Every session Principal constitute an internal audit committee comprising with faculty members of commerce. The internal audit committee monitors the expenses and checks cashbooks throughout the year. Accounts section maintains receipts, payments, cash books, ledger books, cheque issue register, DFC (Daily fee collection), voucher and bills. The same is documented by the accountant (Assistant grade-II) of the institution. A report of the monthly expenditure (MER) is prepared every month and sent to the Directorate of Higher Education. **External Audit** The financial transactions of the college are of several types like Government, Non-Government, Self finance, Jan Bhagidari, UGC and RUSA. External audit of all these accounts is done as per state government rules and regulations. Audit of Government and non-Government funds are done by audit section of Department of Higher Education and Accountant General of CG office, time to time. Jan Bhagidari and Self-finance accounts are audited by C. A. in each session, however, UGC and RUSA

accounts are also audited by C. A. when required. Last external audit by Accountant General was done in June 2017.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds/ grants from various sources and Principal (DDO) ensures that the fund is utilized for the specific purpose for which it has been obtained. He ensures mobilization of fund as per requirement. The Principal in consultation with the Purchase Committee/concerned committee or department, follow the formalities for proper and optimal utilization of fund..Concerned departments are consulted with for optimal utilization of resources and protocols are followed for utilization of resources in the labs, library, sports, and concerned unit. The major sources of resources of funds are; The allotment from state government comprises salary for staff, and for maintenance and development of college infrastructure (non-salary) under specific head like payment of affiliation fee, electric and telephone bill, Furniture, Equipment, Raw material, stationary, ICT, Contingency etc. Amount is utilized in the same head for which purpose they are granted. Non-Government fund is generated through the admission fee paid by the students in each academic session. Major components of

this funds are; Amalgated fund (AF), Development, Internal exam, Cycle stand, College magazine, Common room, Red cross, Jan Bhagidari, Self-finance etc. Rashtriya Uchchar Shiksha Abhiyan (RUSA)- RUSA committee ensures the proper utilization of funds received for the purpose for which it is granted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Best practices institutionalized by IQAC initiatives are: 1. Curriculum enrichment for skill development To improve numerical, analytical, computer and communication skill training programs were organized under Certificate course in Management and Soft skill, diploma courses in (i) Banking and Finance (ii) Hospital and Service Management, and (iii) Retail Marketing have been organized in collaboration (MoU) with Tata Institute of Social Sciences, Mumbai and Atal Buhari Vajpei Vishvavidyalaya, Bilaspur. Proposal for commencement of new courses M. Com., PGDCA and DCA has been initiated by IQAC, which has been recommended by Jan Bhagidari Samiti and approved by Department of Higher Education, Government of Chhattisgarh. .

2. Development of curriculum delivery by strengthening ICT facilities. Applying ICT as a tool for learning in curriculum areas provides all students an opportunity to become competent, creative and productive users of ICT. They are able to achieve curriculum outcome in a better way through effective use of ICT. ICT infrastructure have been increased by Internet/ Wi-Fi facility extended to RUSA and Old building. NLIST facility is available. Free access of Wi-Fi in the campus and free computer and internet is provided to regular student of the college in NRC

File Description	Documents
Paste link for additional information	https://gmcratanpur.ac.in/Uploads/ict%20facilities%20corrected_2021204093116.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For Strengthening teaching learning processes, several methodologies of operations were suggested by the NAAC peer team during First Cycle Accreditation of the institution. IQAC and the college have tried their best to design strategies and implement the most of the suggestions. Two examples of institutional reviews and implementation of teaching learning reforms are described here: 1. Academic Audit- In order to access the teaching and academic performance of the institution academic audit is performed. To access the efforts of faculty members, criteria's are designed on the basis of which audit is performed. By employing the suggestions and recommendations of audit, steps to improve the teaching and learning experience are taken by the faculty members.

2. Enhancement of ICT infrastructure and use- With the advent of Computers and internet, the teaching learning process becomes more effective, informative and interesting. IQAC and the institution have made sincere efforts to strengthen the ICT infrastructure of the college and made it easily accessible to faculty members and students. One all in one Wi-Fi enabled PC is provided to each department so that the faculty members and students may access information in the department. A Computer awareness workshop was organized for faculty and staff in 2020-21

File Description	Documents
Paste link for additional information	https://gmcratanpur.ac.in/Uploads/ict%20facilities%20corrected_2021204093116.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

D. Any 1 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://gmcratanpur.ac.in/notice/feedback-analysis
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being a co-educational institution, various activities are conducted for making our girl students informed about their legal rights and safety measures meant for protection of women: 1. Safety and Security-. CCTV cameras are installed at sensitive locations. College constitutes the Anti-ragging committees, Committee against Sexual Harassment, and Disciplinary committee, to look after gender related affairs. The college has a Sanitary Napkin Vending Machine and an Incinerator for access and safe disposal of used sanitary napkinpads. Helpline numbers are displayed in the campus and girls' common room. 2. Common Room Facilities- There are 02 girls' common rooms available in the college. In addition to this, 02 separate washrooms are also provided .

Some measures initiated by the Institution for promotion of gender equity during year 2020-21 are:

1. Under the child adoption scheme of Atal bihari Vajpayee University Bilaspur, Principal and three staff member of college were adopted 4 girl child for 9 months and take care of them by giving financial support.

2. College honoured the women self help group of our god gram Kalmitar on the occasion of Womens day.
3. Awareness lectures related to Sukanya samridhi yojna were organised in God gram kalmitar and some account of villagers were also opened

File Description	Documents
Annual gender sensitization action plan	https://www.gmcraatanpur.ac.in/Uploads/girl%20child_2022075051637.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gmcraatanpur.ac.in/Uploads/7.1.1_2021045034654_2021295110410.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management- The waste material in the college is segregated into biodegradable and non-biodegradable waste. We are committed towards the policy of Reduce, Recycle and Reuse. The college has over 350 trees and a huge amount of garden waste is generated. This garden waste is regularly converted into compost within the college and is utilized for in-campus gardening. Vermicompost is also prepared for gardening use. These practices help sensitizing students towards sustainable agriculture as most of our students are from rural agricultural households. The college reduces the use of paper by using electronic display at the entrance of main gate and by sharing information to faculty and students by using

smart phones through WhatsApp groups. . The institution advises students not to use plastic. Plastic and other non- biodegradable waste is collected by local municipality in regular intervals. Liquid waste management- The waste water from RO Purifiers is used for sanitation, gardening and mopping work. Waste water of toilets are drained to septic tank. Waste recycling system- 03 tanks for NADEP and vermicompost have been constructed and are being used for converting garden waste into organic fertilizer, which is further used for gardening work. Defective items like instruments, furniture (wooden/ metallic) etc.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution endeavors towards academic excellence and also manifests empathy towards social consciousness and harmonious relationship with its ambient culture and sensitivities. We celebrate traditional occasions and birth anniversaries of stalwarts with appropriate cultural fervor in the campus through cultural programs (Bhangara, Garba, Dandiya, Suva, Karma dance etc.), speeches and talk sessions. Programs are also organized under Ek Bharat Shreshth Bharat (EBSB) scheme in which the students enthusiastically participate and show respect towards culture of the paired state of Gujarat. Mainly the NSS wing of the college organizes such events and students enthusiastically participate in such occasions, like National Yoga Day. The institution follows the reservation policies, which is aimed towards achieving social justice. Linguistic differences are dealt by ensuring a common professional language during working hours i.e., Hindi. However, care is taken to ensure no one feels marginalized because of any linguistic insufficiency. Communal divides have never been felt in the campus. Caste, Creed and Religions melt in each other as the college collectively mingles to work, play and celebrate. The institution is committed towards social responsibilities. The NSS unit of the college is operational since its inception, and has undertaken many socially responsible drives in the areas of charity and initiatives towards the underprivileged.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Knowledge and understanding of Constitutional Duties, Values, Rights and Responsibilities is required by all and it is expected that the stake holders of Higher Educational Institution should lead the society and nation for overall development. The institution utilizes every effort to sensitize students, staff and other stake holders towards these issues. Various programs are organized to make students and staff aware of the importance of Constitution, Discharge of Constitutional Obligations and make them aware and active in Constitutional Rights. In addition to these days of national importance, various programs are also organized time to time to sensitize students and staff: 1. On Constitution day, on 26th November, the Preamble of the Constitution is read by each student and staff and experts throw light on the beauty of Constitution of Nation. 2. Under SVEEP, one boy and one girl student are nominated as campus ambassador, every session and various programs like debate, poster, slogan, painting, rally, human chain, display of functioning of EVM etc. are organized throughout the year to increase enrollment of voters in the list and to enhance voting percentage in various elections time to time.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://gmcratanpur.ac.in/Uploads/%E0%A5%A8%E0%A5%A6-%E0%A5%A8%E0%A5%A7_2022016095052.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code

A. All of the above

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in students. 1. On national Independence Day and Republic day, the national flag is hoisted by the Principal in cheerful environment, in the presence of students and staff and national anthem is sung collectively. 2. Students enthusiastically celebrate Teachers' Day on 5th September each year. . 3. NSS Day is organized on 24th September each year. 4. On National Deworming Day, tablets of Albendazole are distributed to students who are under 19 years of age, and awareness program is also organized. 5. On 2nd October, the birth anniversary of Father of the Nation, Mahatma Gandhi and ex-Prime Minister late Lal Bahadur Shastriji, cleanliness campaign, motivational speeches, program like Nai Talim etc. are organized. 6. On Constitution Day on 26th November, the Preamble of the Constitution is read by each student and staff and experts throw light on the beauty of Constitution of Nation. 7. Awareness program, essays, paintings, quiz etc. competitions are organized on the occasion of World AIDS Day on 1st December each year. 8. National Youth Day is celebrated on January 12. 9. National Voters Day is celebrated each year on 25th January. 10. International Yoga Day is celebrated on 21st June.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1

1. Title - Green Campus 2. Objectives To ensure land use, water management, and the conservation of natural resources,. 3.The Context - As an institution of Higher Education, it is important to make our present generation aware about the cruciality of adopting environmentally sustainable practices. 4. The Practice - .The college campus, spread in about 10 acres, is beautifully landscaped and each year, the college organizes a plantation drive by students, staff, and other stake holder systematic plantation drives have been undertaken. BEST PRACTICE-2 1. Title - Free ICT training to weaker and marginalized students 2. Objectives - Free ICT training to students of economically weaker and marginalized rural areas is provided in the Network Resource Center to acquaint students with knowledge of the computer system, with emphasis on their applications, 3. The Context- Most of the students belong to financially weaker and marginalized sections as they don't have proper transportation, electricity, computer and internet facilities. 4. The Practice- The college have the facility of A Computer Science lab, NRC for general training and open access of internet, a English Language Lab and 03 ICT enabled class rooms with total of 93 computers.

File Description	Documents
Best practices in the Institutional website	https://gmcratanpur.ac.in/Uploads/7.2.1%20(1)_2021175193931.pdf
Any other relevant information	https://gmcratanpur.ac.in/Uploads/BEST%20PRACTICE_2021175192844.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

As per the motto Gyan Mev Shakti, it is the duty of the college to provide all tools at its disposal to enhance knowledge base of its students. For extra-curricular activities such as sports, facilities for both indoor and outdoor sports are available in the college under guidance of a trained sports teacher. A Gym has been established and modern facilities like synthetic mat for Kabaddi, Karate etc. have been provided to students. A playground for various outdoor games is properly maintained in the college. The field is used not just by college students but also open to local sports talent during morning and evening for running and jogging. Gender inclusive education is an important part of inclusive education, which can be seen at college. Percentage of girl students increased from 50% to 57% in last five years. It is important to note that more than 90% students are from SC, ST and backward sections. Other steps taken for holistic and all-round development of students are as follows: 1. Student enrolment in session 2015-16 was 944, which increased to 1390 in 2019-20, the last assessment year. 2. Streams offered by college has increased from traditional courses to newer streams such as PGDCA, DCA and Masters in Commerce.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To complete remaining construction of girls' hostel 2. To prepare infrastructure for further expansion in enrolment of students. 3. To develop a culture of learning in students and to improve learning standards. 4. To develop fundamental knowledge of English language and communication skills in students. 5. To develop employability skill, and entrepreneurial spirit in students. 6. Motivating faculty for research work and orientation of students towards research. 7. Continuous need to use and acquire updated resources and technology for faculty and students. 8. Maintenance of buildings, laboratories, gardens and other facilities with limited supporting staff. 9. Challenges related to Covid 19 pandemic are also ahead.